

SPECIAL MEETING OF THE
VILLAGE OF RICHMONDVILLE
BOARD OF TRUSTEES

May 26, 2016

The special board meeting was called to order by Mayor Kevin Neary at 5:54 pm. Present were Trustees David Hotzler, Vivian Thurber, and Milan Jackson. Also present was Clerk-Treasurer Joe Pizzo, Superintendent of Public Works Jim Swartout, and Vicki Swartout.

A discussion took place regarding the proposal by Innovative Computer Concepts for a new Village server in the amount of \$10,147.81. They require a 50% deposit.

Trustee Thurber moved to approve the proposal by Innovative Computer Concepts, seconded by Trustee Hotzler; carried unanimously.

A discussion followed regarding the proposal by Continental Utility Solutions for new electric billing software in the amount of \$16,000.00. Mayor Neary mentioned that the Village can save money by doing the data input. Trustee Hotzler asked about the implementation process. Mayor Neary said they will assign an implementation manager for us. Mayor Neary mentioned that the whole staff will be involved in the training process.

Trustee Jackson moved to approve the proposal by Continental Utility Solutions, seconded by Trustee Hotzler; carried unanimously.

A discussion followed regarding the bids on the Culvert Reconstruction Project. Mayor Neary mentioned that the culvert project is a result of Hurricane Irene. It is 100% FEMA funded and requires a Single Audit by the state. The Village had to get a release from surrounding property owners in order to go forward with the project. Superintendent of Public Works Swartout said that the recommendation was for the low bid. VMJR Companies won the bid with a low bid of \$677,700.00. The project must be done by September, 2016.

Trustee Jackson moved to approve VMJR Companies as the winning bidder, seconded by Trustee Hotzler; carried unanimously.

Superintendent of Public Works Swartout and Vicki Swartout left the meeting at 6:10 pm.

Mayor Neary gave an update on the firehouse repairs and said that the firehouse is looking good and the Village is doing a Bond Anticipation Note in order to pay for the project. Regarding budget issues, Mayor Neary mentioned that Clerk-Treasurer Pizzo is doing the end of year accruals. The Public Service Commission requires us to do an annual report for Electric Fund. Mayor Neary mentioned that General and Water Funds are in good shape financially, but the Sewer Fund is struggling. Mayor Neary also mentioned that there were mistakes in the Electric Fund budget on Quickbooks.

Trustee Thurber moved to enter into executive session at 6:17 pm for the purpose of a personnel discussion on the CSEA contract, seconded by Trustee Hotzler; carried unanimously. Mayor Neary moved to adjourn the meeting, carried unanimously. Meeting adjourned at 6:48 pm.

Respectfully submitted,
Joe Pizzo
Clerk-Treasurer

