

MONTHLY MEETING OF THE  
VILLAGE OF RICHMONDVILLE  
BOARD OF TRUSTEES  
July 19, 2016

The regular monthly meeting of the Board of Trustees for the Village of Richmondville was called to order at 6:30 p.m. by Mayor Kevin Neary. Present were Trustees Natasha Foote, Vivian Thurber, Milan Jackson, and David Hotzler. Also present were Clerk-Treasurer Joe Pizzo, Attorney Marvin Parshall, Jr., Superintendent of Public Works Jim Swartout, Vickie Swartout, Fire Chief Dennis Cole, Village Planning Board Co-Chairpersons Linda Carpenter and Diana Spenello, Michelle Schaffer, Carl Warner, Sr., David Avitibile from the Times Journal, Harold Loder, Matt Loder and Joshua O'Connor, P.E. from Bohler Engineering. Superintendent of Power and Light Jeff Van Deusen was excused.

Clerk-Treasurer Pizzo announced that the meeting was being taped.

The first order of business was to open a public hearing on the Community Development Block Grant(CDBG) Water Phase II. Mayor Neary mentioned that Phase I will be done this fall. The project is to replace the water main on the west end of the Village. At Mayor Neary's direction, Clerk-Treasurer Pizzo proceeded to read the public hearing notice. Mayor Neary said the estimated cost of this project would be between five hundred and six hundred thousand dollars and the Village share would be approximately twelve thousand dollars. Mayor Neary mentioned that he is going to have a discussion with the Town of Richmondville and Carl Warner of the Richmondville Historical Society regarding the Main Street Grant Program. He also mentioned the Assets Management Grant, which has to be approved by the Board.

### **Privilege of the Floor**

Mayor Neary opened the floor to Diana Spenello and Linda Carpenter. Diana Spenello gave a visual presentation of the proposed Dollar General and explained the process the Village Planning Board went through since the beginning of the project. The Board reviewed the Dollar General Site Plan Recommendations. A discussion followed regarding the safety of the pedestrians walking to and from the Dollar General. Trustee Jackson expressed concern about being held responsible if anything ever happened to anyone. Mayor Neary mentioned that he spoke with Shane Nickel of Schoharie County Planning in regards to developing a trail from Richmondville to the school because safety has always been an issue. In 2011, the Complete Street Program was adopted by the governor to develop a "walking community" transportation system. Mayor Neary pointed out that going west to east speeds were in the 40 to 45 mph range-east to west speeds got up to the high 80's, low 90's. He proposed a solution to build pathway along the edge of the Loder property that would accommodate pedestrians. People would have to walk further but it would keep them off the road. Trustee Jackson asked Mr. O'Connor for an estimated cost. Trustee Jackson asked if the Village would have to pay to accommodate the needs of the business. Mayor Neary mentioned the issue of the siding of the proposed Dollar General to Diana Spenello. Mayor Neary mentioned the Climate Smart Communities Grant Program works in conjunction with the Complete Streets Program and can give up to 50% grant funds. Carl Warner, Sr. expressed his concerns of excessive speeds and how to enforce it. A discussion followed.

### **Adoption of Minutes**

Trustee Foote moved to approve the minutes of the June 21, 2016 meeting as presented, seconded by Trustee Jackson; carried unanimously.

### **Resolutions**

There were no resolutions for this meeting.

### **Department Reports**

Mayor Neary reported for Code Enforcement Officer Don Clarke in his absence. They had a meeting regarding houses that needed meters set up. Code Enforcement Officer Clark has not heard anything about other projects. Linda Carpenter mentioned that Matt O'Hanley wants to put up a temporary banner. He spoke with Code Enforcement Officer Clarke about getting a 60-day permit issued.

Clerk-Treasurer Pizzo reported that July was electric, water, and sewer month. Electric was up from 2014 and 2015 as was water and sewer. Total taxes received as of July 19<sup>th</sup> was \$191,219.57. The last day to accept taxes without penalty was July 1, 2016. Clerk-Treasurer Pizzo also reported that he sent a letter on July 15<sup>th</sup> to Crown Communications requesting reimbursement for the 2015-2016 Town, Village, and School cell tower taxes. The total requested was \$3,576.06. Jeff Haslun has been in the office to complete the annual reports. Clerk-Treasurer continues to work on getting the information that Jeff needs. The PERMA payroll audit is due no later than September 30, 2016. The Annual Payroll Certification will go to Melissa Wick once she has all appropriate paperwork. Clerk-Treasurer spoke with Margot from MEUA in regards to the letter he received from the Department of Public Service on July 15<sup>th</sup> about the annual filing for the Temporary State Assessment (TSA). She is sending forms to complete. This information must be in by August 6<sup>th</sup>.

Trustee Thurber moved to accept the Clerk-Treasurer's report, seconded by Trustee Foote; carried unanimously.

Superintendent of Public Works Jim Swartout reported on streets, water and sewer. DPW is working on mowing and trimming. Summer help is here and they are working out well. The Village had some help from the Town with ditching on Ploss Road. Superintendent of Public Works Swartout wanted to thank the Town for their help. The pool had to close for the day twice due to defecation in the main pool. The route 7 culvert project is slowly moving ahead; permits with ACE and DEC are done, contracts have been signed and he is just waiting for a walk-through with contractor, engineer, and property owner. The firehouse and pol have had their inspections with Code Enforcement Officer Clarke. The water plant is running fine and the water quality is pretty good for this time of year. The lower reservoir is down about a foot and the upper is still overflowing. Superintendent of Public Works Swartout is still getting permits in order for the water project and probably won't be until September before they are all in. The sewer plant is running fine and DPW is still working on options for sludge removal after failure of the suction line last month. The Wastewater Sustainability Utility Management Committee continues to meet every month and will be ready for a Public Information meeting at the September board meeting.

Trustee Foote moved to accept the Superintendent of Public Works' report, seconded by Trustee Hotzler; carried unanimously.

Superintendent of Power and Light Van Deusen was excused but provided a report for board review. Mayor Neary mentioned that he spoke with Melissa Wick and Superintendent of Power and Light Van Deusen will be taking the Civil Service test for Superintendent and Tim Smith and Bret Ryder will be taking the test for Lineman.

Trustee Jackson moved to accept the Superintendent of Power & Light's report, seconded by Trustee Hotzler; carried unanimously.

Fire Chief Dennis Cole reported that the fire department has been busy-11 calls for the month. The fire department was on call for the Summit arson fires. Two members graduated Firefighter I( Bruce McGlaughlin and Robert Johnson). The emergency tabletop exercise went pretty well but there is still more work to do. Trustee Jackson would like to have more than 24 hours notice for these meetings.

Trustee Foote moved to accept the Fire Chief's report as presented, seconded by Trustee Thurber; carried unanimously.

### **Committee Reports**

Denise Smith was excused but submitted a report for board approval.

Trustee Foote moved to accept the Youth Committee Report as presented, seconded by Trustee Thurber; carried unanimously.

### **Mayor's Report**

Mayor Kevin Neary reported that the Village of Richmondville is now under Charter Communications and not Time Warner The Village has to submit a mapping as to where we want coverage. Mayor Neary was approached by the Richmondville Historical Society regarding the Main Street Program. They would have to comply in order to get the \$400,000 grant. Mayor Neary is also looking into grants for new businesses. Trustee Jackson went to a meeting regarding the Main Street Program and asked why there is only a 60 day notice to get a grant. He feels it should be at least a year. Mayor Neary met with Judy Pangman regarding the cost. The money must be laid out first, then comply in order to get the grant. In other issues, Mayor Neary spoke with Brendan from ICCI. The new server is ready to be installed. Mayor Neary also reported that the bucket truck note would be \$185,000 for 10 years at an interest rate of 4.1%. Jeff Haslun's recommendation was to purchase the bucket truck now and wait to purchase the meters. Mayor Neary spoke with Judy Pangman about the Climate Smart Communities Grant Program. Superintendent of Public Works Swartout wanted to mention what a fine job Electric Clerk Rebecca Bombardier was doing with preparing for the new utilities software.

### **New Business**

### **Old Business**

### **Audit of Bills**

Trustee Foote moved to approve payment of General, Water, Sewer, and Electric Abstracts #2, seconded by Trustee Hotzler; carried unanimously.

### **Executive Session**

None

**Adjournment**

Trustee Jackson moved to close the public hearing at 8:10 pm, seconded by Trustee Foote; carried unanimously.

Trustee Foote moved to adjourn at 8:10 pm, seconded by Trustee Hotzler; carried unanimously.

Respectfully submitted,

Joe Pizzo  
Clerk-Treasurer