

MONTHLY MEETING OF THE
VILLAGE OF RICHMONDVILLE
BOARD OF TRUSTEES

October 28, 2015

The regular monthly meeting of the Board of Trustees for the Village of Richmondville was called to order at 6:05 p.m. by Mayor Kevin Neary. Present were board members Natasha Foote, David Hotzler and Milan Jackson. Also present were Superintendent of Public Works Jim Swartout, Clerk-Treasurer Joe Pizzo, Village Attorney Marvin Parshall, Jr., acting Superintendent of Power & Light Tim Smith and Vicki Swartout. Also in attendance were Jeff Haslun, CPA, Phil Butler and Lee and Herman Peterson. Code Enforcement Officer Don Clarke was excused. Fire Chief Dennis Cole was absent.

Privilege of the Floor

Mayor Neary gave an update saying that the Village Trustees appointed new Planning Board and Zoning Board of Appeals members. Their first meeting is on November 12th. Mayor Neary then granted the floor to Herman Peterson. Mr. Peterson has an ongoing issue with the fire pit that is located in his neighbor's yard, which deems as an undesirable area. Mr. Peterson said it is damaging his lungs, and they are bad enough already. He asked to have outdoor burning banned. Mayor Neary said he will talk to the DEC about the issue.

Presentation of Annual Financial Reports by Jeff Haslun, CPA

Mayor Neary granted the floor to Jeff Haslun. Mr. Haslun pointed out that in the Electric Fund, electricity purchased from National Grid and NYPA accounts for \$149,400 of the decrease in operating revenues and expenditures. The Sewer Fund still owes the Electric Fund \$10,500, which dates back a long time. This money is classified as unpaid rents. Clerk/Treasurer Joe Pizzo will consult with Deputy Clerk/Treasurer Ashley Puro on this issue. Mr. Haslun explained that there are three rate classes when quantifying gross electric revenue: residential, commercial and industrial. Trustee Jackson questioned the difference between the three classes and Tim Smith clarified that for him. Mayor Neary pointed out that the decrease in electric revenue was a result of the extreme weather during that time. Mr. Haslun reported that the Water Fund is closer to being in balance in 2015. Mayor Neary said that CDBG(Community Development Block Grant), or the Water Fund, will be reimbursed from the General Fund. The Sewer Fund is reporting a profit which Superintendent of Public Works Jim Swartout attributed that to increased electric usage. Mr. Haslun went on to report that Days Sales in Receivables needs to increase by asking customers to pay their bills more timely. He proposed that transfers should be made to rectify some of the issues, but overall, the financial condition of the Village is sound. The Water and Sewer Funds are break-even per Mr. Haslun. Mayor Neary added that the reservoir needs work.

Mayor Neary moved to accept Jeff Haslun, CPA's financial report as presented, seconded by Trustee Jackson; carried unanimously.

Adoption of Minutes

Trustee Foote moved to approve the minutes of the September 15, 2015 regular board meeting as presented, seconded by Trustee Hotzler; carried unanimously.

Trustee Foote moved to approve the minutes of the October 2, 2015 special board meeting as presented, seconded by Trustee Jackson; carried unanimously.

Trustee Foote moved to approve the minutes of the October 6, 2015 special board meeting as presented, seconded by Trustee Hotzler; carried unanimously.

Trustee Foote moved to approve the minutes of the October 14, 2015 special board meeting as presented, seconded by Trustee Jackson; carried unanimously.

Resolutions

Trustee Foote moved adoption of Resolution #33-15 authorizing Tim Smith to serve as delegate at the NYMPA conference, seconded by Trustee Hotzler; carried unanimously.

Department Reports

Clerk-Treasurer Joe Pizzo reported utility billing for October was for electric, water and sewer, totaling \$79,675.21 for electric, \$31,703.66 for water and \$27,524.97 for sewer. The electric consisted of \$49,347.54 for residential and \$30,327.67 for commercial. Trustee Foote questioned why water was greater than sewer than in past years and Superintendent of Public Works Jim Swartout answered that septage monies were not included in the sewer amount. A loan payment on Water Project DO-17150 is due on November 1, 2015 (payment 12 of 30) as a wire transfer made by the Bank of Richmondville.

Clerk-Treasurer Pizzo continued to report that the last day to collect taxes in the office is Friday, October 30, 2015. Total taxes received as of October 27, 2015 are \$221,442.32. Total taxes outstanding is \$25,077.80.

Clerk/ Treasurer Pizzo also reported that the Villager needs to renew its medicare coverage, which shows an increase of 12.8% from last year. Clerk/Treasurer Pizzo also received a letter from CDPHP stating that coverage will not be available beginning February 1, 2016 and that he is working on finding new coverage.

Clerk/Treasurer Pizzo requested the Board permission to attend the Tax Collector's Meeting in Schoharie on Monday, November 23rd at 10 A.M..

Trustee Jackson moved to accept the Clerk-Treasurer Pizzo's request for permission to attend the November 23rd Tax Collector's Meeting in Schoharie, seconded by Trustee Hotzler; carried unanimously.

Trustee Hotzler moved to accept the Clerk/Treasurer's report as presented, seconded by Trustee Foote; carried unanimously.

Superintendent of Public Works James Swartout reported that weekly leaf and brush pickup continues. The paving on Summit Street is complete. The sand and salt for the winter was delivered to be mixed for winter use. The school speed signs are ready to install, right after Halloween. Mayor Neary added that the signs were donated by SUNY.

Superintendent of Public Works Swartout also reported that the Village has finally received a preliminary set of plans for the Route 7 Culvert Project with the final plans to follow. Also, bids for the installation of the Richmondville Fire House have been received and the job has been awarded to MPB Plumbing and Heating, LLC. Bids have also been received for the coming year's fuel use. A decision has yet to be made on the bid award.

Superintendent of Public Works Swartout also reported that the water and sewer plants are working fine and that the reading has been done for this quarter. Hydrant flushing has been done for this fall. Aerator #2 bearing has failed, but a new one is here and it will be installed. The DEC came to do an inspection this week and the Village will receive a copy of the report in the mail.

Superintendent of Public Works Swartout requested permission to attend a NYRWA training in Iliion, N.Y. on November 17th for a seminar on waste water Discharge Monitoring Reports.

Trustee Jackson moved to accept the Superintendent of Public Works' report, seconded by Trustee Hotzler; carried unanimously.

Trustee Jackson moved to authorize the Superintendent of Public Works' request to attend NYRWA training November 17, 2015 in Iliion, New York, seconded by Trustee Hotzler; carried unanimously.

Acting Superintendent of Power and Light Tim Smith reported that Bret Ryder is done with Lineman' School, completing his second year. He will be attending again in April, tentatively.

Acting Superintendent of Power and Light Smith also reported that they cleared the back woods line on Mark McMahon's property. Tree-trimming was also done in areas that needed it. A new service was installed at Warnerville Trailer Park as well as the old Thurber Farm on Brooker Hollow. On High Street, a transformer was changed-uneven voltage was being put out.

The Christmas decorations came in-ten new wreaths to replace six old large candles. Also all bulbs on the old wreaths were changed to LED. NYPA came in to calibrate the meter at the substation. They did an infrared scan of some of our equipment and found that a couple of switches were warm. They just need to be cleaned and exercised.

Acting Superintendent of Power and Light Smith requested permission to attend an MEUA Engineering Workshop on November 4th and 5th with Bret Ryder.

Trustee Hotzler moved to accept the acting Superintendent of Power & Light's report, seconded by Trustee Jackson; carried unanimously.

Trustee Hotzler moved to accept the acting Superintendent of Power and Light's request to attend an MEUA Engineering Workshop on November 4th and 5th with Bret Ryder, seconded by Trustee Jackson; carried unanimously.

Code Enforcement Officer Don Clarke was excused but provided a report for board review.

Trustee Hotzler moved to accept the Code Enforcement Officer's report as presented, seconded by Trustee Jackson; carried unanimously.

Fire Chief Dennis Cole was absent. Mayor Neary spoke with him and are looking at whether work needs to take place after the heating system goes in and if there is any additional cost.

Trustee Hotzler moved to accept the Fire Chief's report as presented, seconded by Trustee Jackson; carried unanimously.

Mayor's Report

Mayor Neary reported that Justin Davis, a student at Cobleskill-Richmondville High School will receive a thank you letter for all of his help. Also, Matt Loder has constantly been calling Mayor Neary in regards to The possible building of a new business(a Dollar General).

Trustee Hotzler moved to accept the Mayor's report as presented , seconded by Trustee Jackson; carried unanimously.

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New Business

Joan Radliff has resigned her position as Board Trustee.

Trustee Jackson moved to accept the resignation of Joan Radliff as Board Trustee, seconded by Trustee Hotzler; carried unanimously.

Mr. Peterson would like to thank Superintendent of Public Works Jim Swartout for his work.

Audit of Bills

Trustee Jackson moved to approve payment of General, Water, Sewer, and Electric Abstracts #5, seconded by Trustee Hotzler; carried unanimously.

Executive Session

Trustee Hotzler moved to enter into executive session for the purpose of discussing the litigation of Maranatha at 7:06 pm, seconded by Trustee Foote; carried unanimously.

Trustee Jackson moved to return to regular session at 7:46 pm, seconded by Trustee Foote; carried unanimously.

Any directives resulting from the executive session:

Village Attorney Marvin Parshall, Jr. is checking on the status of Stella McKenna's bankruptcy case.

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Adjournment

Trustee Jackson moved to adjourn the meeting at 7:46 pm, seconded by Trustee Foote; carried unanimously.

Respectfully submitted,

Joseph Pizzo
Clerk-Treasurer