

VILLAGE OF RICHMONDVILLE
BOARD OF TRUSTEES MONTHLY MEETING

March 18,2024

Board Members in Attendance – Mayor Warner Jr; Trustee Hyatt; Trustee Miller, Trustee Davis, Trustee Jackson

Departments in Attendance – DPW Superintendent Eric Jones, Clerk-Treasurer Hope Bayes, Building Code Enforcement Officer Jesse Wilcox, RPL Superintendent Tim Smith

Absent –Fire Chief DesRoches, Attorney Brandon Parshall

Others in Attendance –Jeff Haslun, Lisa Scott, Andre Nadeau

Call to Order – Mayor Warner Jr. opened the regular Board meeting at 5:00 pm with a Pledge of Allegiance.

Privilege of the Floor – Mr. Nadeau spoke about the little league field and gave an update for what is needed from the RPL to order poles for the lights at the field which they will purchase. The little league has received many donations for this project. Jeff Haslun thanks everyone that helped during the clean up of the cemetery.

Adoption of Minutes – A motion was made by Trustee Hyatt to approve the minutes of the February 20,2023, seconded by Trustee Miller, with the correction of removing Trustee Millee from the being absent; carried unanimously.

Resolutions – None

Department Reports

Fire Chief Shawn DesRoches – Was absent, and his written report was reviewed, With no further discussion, this report was acknowledged.

Hope Bayes reviewed her written report, The clerk stated that was a typo on the resolution 2-24 for the clerk's appointment for the term to be changed from 1year to 2 years; A motion was made by trustee Hyatt, seconded by Trustee Miller, Motion carried unanimously.

DPW Superintendent Jones reviewed his written report, The board has asked for a schedule of times for the lead service lines inspections; a motion was offered by Trustee Hyatt and seconded by Trustee Miller, Motion carried unanimously.

RPL Superintendent Smith reviewed his written report, a motion was offered by Trustee Davis and seconded by Trustee Miller. Motion carried unanimously.

Code Enforcement Officer Wilcox – reviewed his written report. With no further discussion, this report was acknowledged.

Committee Reports - *Planning board* - reviewed the written report and was acknowledged. Lisa Scott was present at the meeting and asked for the board to form a comprehensive committee so they can work on the comprehensive plan for the Village. The Mayor has appointed Lisa Kabel to be a planning board member leaving the alternate spot open.

Mayor's Report – The mayor discussed options of reducing the length of board meetings. The board stated they will hold the organizational meeting during the first week of December to reflect the rules of NYCOM for holding positions in office to follow their terms of office. A motion was made by Trustee Davis, seconded by Trustee Hyatt, Motion carried unanimously. The board has decided to do performance reviews for all employees on an annual basis.

New Business there was a security camera malfunction, this has been taken care of as the Wi-Fi had gone out and has been restored. The security of the village owned property has gates and the board stated all gates should be locked when not in use. A motion was made by Mayor Warner Jr. and seconded by Trustee Davis, carried unanimously. The hazard migration plan was attended by zoom by Superintendent Jones and all paperwork has been completed.

Old Business The bid has been submitted to source well for quotes on the digger truck, Superintendent Smith will look into this. The Arpa funds will need to be designated to spend so a proper report may be filed with the state. Trustee Hyatt reported that the paperwork for the Grantmaster has been filed.

Audit of Bills On the motion of Trustee Davis, seconded by Trustee Hyatt, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, a motion was offered by Mayor Warner Jr. and seconded by Trustee Miller. it was unanimously resolved to close the Regular Board meeting at 7:53 p.m.

Executive Session

At 7:53 p.m., Visitors were excused, and the Board members, entered Executive session to discuss CSEA contract negotiations and personal issues.

On the motion of Mayor Warner Jr seconded by Trustee Davis, it was unanimously resolved to adjourn the Executive session at 8:57 p.m.

Respectfully submitted,

Hope Bayes
Clerk-Treasurer